



ACC Accounting Solutions, Inc
 Cherry Tree Corporate Center
 535 Route 38, Suite 350
 Cherry Hill NJ 08002

P. 856-335-1010
 F. 856-494-7850

Class Date: _____ **Class Course:** _____ **Do you need CPE Y / N**
Name: _____ **Position:** _____
Company Name: _____ **Telephone:** _____
Address: _____ **Fax:** _____
City/State/Zip: _____ **E-Mail:** _____

Important

Please indicate the method of payment then Mail or fax Registration Form to (559) 435-9014. Register early, seating is limited to the first 12 students per class. This is an agreement for purchase. The cancellation policy is strictly enforced please sign the bottom as to agreement of our contact.

Payment Method: (please circle)

Company Check VISA MasterCard American Express

Card Holder's Name: _____
 Credit Card Number: _____ Exp.Date: _____ 3 or 4 digit Code: _____
 Credit Card Billing Address _____ Billing Zip code: _____
 Card Holder's Signature: _____ Total Tuition: _____

<p>Cancellation Policy: 15 or more days before class 100% refund 14-8 days 50% refund 7 or less days 0% refund</p>	<p>Reschedule Policy: 15 or more days before class no charge 14 or less days 50%</p>
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***Substitutions** can be made for enrolled registrants at any time at no charge. Please Contact our office (559) 435-9000 ext# 105 if you are unable to attend. If you fail to attend the training class and you do not notify our office prior to the class date, you will forfeit the entire tuition fee. Please call Sandy Lopez at x104 if you have any questions and or concerns before or after the course and she will help with a resolution.

In the event of insufficient registration ACC Accounting Solutions reserves the right to cancel the training class Please do not purchase non-refundable accommodations as ACC will not refund any travel arrangements. In case of cancellation registrants will be notified accordingly. For training policies please visit our website for more detail

Please sign and date this form stating that you have read and agree to our cancellation and reschedule policy. In addition, all Live Web classes are for paid participants only. ACC does not allow onlookers to view over the shoulder of the paid student. If instructor senses more participants are involved with the training, ACC will reserve the rights to be paid for these services or can disconnect the student(s) from the training and your company will forfeit the tuition paid and will have no recourse. If you agree to these terms please sign below:

Name: _____ **Date:** _____

Prerequisites: Basic Knowledge of Accounting and Excel



ACC Accounting Solutions, Inc. is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. Web site: www.nasba.org.

For more information or a copy of the course outline please visit www.4acc.com

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